St Paul's Church of England Primary School
"Don't let anyone look down on you because you are young but set an example for the believers in speech; in conduct; in love; in faith and in purity."
(1 Timothy 4:12)

Subject: Computing	Year group: 4 Term: Spring 1	Title: Text and Images

What should I know?

- That some tasks and problems require a variety of software tools to accomplish them
- That evaluation and improvement are vital parts of the design process and that ICT allows changes to be made quickly and efficiently
- That presentations and projects need to be analysed and evaluated and suitable changes suggested to improve it
- To begin to understand how images from different sources are used to enhance a presentation or communicate an idea
- Know a range of ways to report concerns about contact and content
- To know how to create new slides on Microsoft Powerpoint and add content to them.

Facts I will learn …

- That IT can automate manual processes e.g. find and replace and understand the advantages and disadvantages of this
- That images, 3D representations, sounds and text can be subject to copyright and abide by copyright rules when creating a presentation
- That a presentation can be linear or non-linear and how to create hyperlinks between slides.
- How to add sound to a powerpoint to be able to play when the slide comes on.
- Recognise healthy and unhealthy online behaviours
- Recognise how to interact with people online respectfully

Key questions …

- What is a hyperlink and how can I add one into my presentation?
- How can your online and offline identity be different?
- How can we be respectful online and what are healthy or unhealthy online behaviours?
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- What are the rules of copyright and how can I abide by these in my presentation?

Key Skills…

- To use different font sizes, colours and effects to communicate meaning for a given audience

Experiences that school may provide:

- To create a presentation about the life of an artist

Key vocab	Definition
Interactive	Allowing a two-way flow of information between a computer and a computer-user; responding to a

- To use page setup to select different page sizes and orientations
- To use cut, copy and paste to refine and re-order content
- To use appropriate editing tools to ensure their work is clear and error free, e.g. spell checker, thesaurus, find and replace
- To select and import sounds and graphics from other sources
- To use and combine internet services such as those that provide images, sounds, 3-D representations and graphic software
- To recognise and use key layout and design features, e.g. text boxes, columns and borders
- To insert and edit simple tables
  To create a range of hyperlinks and produce a non-linear, interactive presentation

	user's input.
Automated Manual Processes	An action that can be completed automatically saving time.
Non-Linear	Non-linear presentations allow you to navigate through material without having to follow a strict order.
Hyperlink	A link from a hypertext document to another location, activated by clicking on a highlighted word or image.
AUP	Acceptable Use Policy

Web links

https://www.connectsafely.org/cyberbullying/

Experiences that could be provided at home…

- Practise creating simple presentations and posters on a device using some of the key skills