**PTFA minutes from meeting on the 22nd June 2021**

**In attendance –**

**Mrs Melling – PTFA lead**

**Kay Richardson – chair**

**Sian McNeily – Vice Chair**

**Sabrina – PTA member**

**Apologies for absence –**

**Martin Joss – treasurer**

**Agenda-**

1. Prayer – I have spoken to Martin about having a welcoming prayer to open our meetings. Martin agreed to do this and will create one ready for our next meeting.
2. Roles – The following people have secured the following roles for their 12 month term.

* Chair – Kay Richardson
* Vice chair – Sian McNeily
* Secretary – Tazmin Forrest
* Vice Secretary – Caroline Ward
* Treasurer – Martin Joss

1. Constitution – the constitution was signed by the chair and vice chair.
2. Dates for the diary –

* 21st October – lights disco. 4.30pm start for KS1 finishing at 5.45pm. KS2 starting at 6pm and finishing at 7.15pm. Children to bring a suggested five pounds which will cover the cost of entry, a drink, hot dog/pizza and a glow stick. Other snacks and glow sticks will be available on the day to purchase. Possible snacks to sell popcorn, toffee/chocolate apples, sweetcones and treatbags. Fancy dress optional. Need a DJ that will work for free/very small fee.
* 11th February (possible date to be confirmed with headteacher) a wear red valentines disco. 4.30om start for KS1 finishing at 5.45pm. KS2 starting at 6pm and finishing at 7.15pm. Children to bring a five pound donation which will cover the cost of entry, drink, hot dog/pizza and a biscuit shaped in a love heart. If not a disco then maybe a valentine’s day themed arts and crafts evening.
* Tea and coffee morning – dates to be confirmed. The selling of tea, coffee and biscuits some mornings. Preferably on days after worship?
* Car boot on the school yarn in April (date to be confirmed). To use school tables and charge for each table. Free entry but have a stall for PTA selling refreshments (food, tea, coffee, cold drinks)
* Sell refreshments on sports day (date to be confirmed for summer 2022)
* Summer fair – date to be confirmed for 2022
* Walk on the wild side carnival – annual carnival happening on Rhyddings park on the 19/06/22. PTA to have stalls (one at the top of the park one at the bottom) selling walking animal balloons, chocolate tombola (donations from a non school uniform day within school where children wear own clothes and bring in chocolate for their donation), punch balls or surprise gift bags.

1. Charity registration/bank – Leahn Melling has been unable to contact the bank regarding setting up at bank account. Will continue to look into it during the school holidays. Unable to register as a charity until we have a bank account.
2. Parent readers – Kelly, Kay, Sian and Sabrina all agreed to become parent readers. Date for in house training to be confirmed.
3. Any other business – no other business at time of meeting.

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