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Dear Parents and Carers,

**Help Lancashire County Council improve services for children and young people with additional needs.**

If one or more of your children receives extra help at nursery, school or college then we would really value your contribution to our survey.

The extra help your child receives could be for support with reading, writing or language, often arranged by a Special Education Needs Co-ordinator (SENCo) through SEN Support. Or it could be for more complex additional needs delivered through an Education, Health and Care Plan (EHCP).

We would be grateful if you could complete the enclosed survey and return it to us via the pre-paid envelope provided. Alternatively, you can take the survey online by visiting:

[www.lancashire.gov.uk/SEND](http://www.lancashire.gov.uk/SEND) and clicking '2019 POET Survey'.

The survey takes less than 15 minutes to complete and has the potential to significantly shape the future of SEND services across Lancashire. You do not need to give any personal details and there will be no way of identifying individuals.

Practitioners from education, health and social care involved in supporting families are also being asked to complete the survey.

We will use the results to monitor how we are doing and identify where we can make further improvements to our services. The information you give us will also be used in a national report to help improve service in other areas of England.

We will publish the results and our action plan on the Local Offer later this year.

Thank you for helping us in this very important piece of work.

Yours sincerely,

*David Graham*

**David Graham**  
Head of Inclusion Service  
Lancashire County Council